**Report for Any Contact With,**

**Exposure of or Damage to Subsurface Installations[[1]](#footnote-1)**

**PART A – WHO IS SUBMITTING THIS INFORMATION**

|  |  |
| --- | --- |
| ***Company Name:*** | ***Name of person completing this report:*** |
| ***Principle Business Address:*** |
| ***City/Area:*** | ***State:*** | ***ZIP:*** |
| ***Type of Stakeholder:***  [ ]  Excavator [ ]  Operator  |

**PART B – WHO IS THE OTHER PARTY (STAKEHOLDER) INVOLVED**

|  |
| --- |
| ***Company Name:*** |
| ***Principle Business Address:*** |
| ***City/Area:*** | ***State:*** | ***ZIP:*** |
| ***Type of Stakeholder:*** [ ]  Excavator [ ]  Operator  |

**PART C – DATE, TIME AND LOCATION OF occurrence**

|  |  |
| --- | --- |
| ***Date of Event: \_\_\_*/\_\_\_/\_\_\_** *(MM/DD/YR)* | ***Time*:** [ ]  6 AM – 12 PM [ ]  12 PM – 6 PM [ ]  6 PM – 6 AM |
| ***Location (Street Address or Lot #/ Subdivision):*** |
| ***City/Area:*** | ***County:*** | **NV** |

**PART D – AFFECTED EXISTING FACILITY INFORMATION**

**(Please attach any additional pages if more space is required.)**

|  |  |  |
| --- | --- | --- |
| Description of Occurrence:  |  |  |
| ***Did the excavator have a current, valid One-Call ticket:*** [ ]  Yes [ ]  No [ ]  Unknown |
| ***Was the area of excavation marked in white:*** [ ]  Yes [ ]  No [ ]  Unknown  |
| ***Was the subsurface installation marked:*** [ ]  Yes [ ]  No [ ]  Unknown  |
| ***Was the exact location of the subsurface installation confirmed pursuant to NRS 455.137*[[2]](#footnote-2)*:*** [ ]  Yes [ ]  No [ ]  Unknown |
| ***What was the measured distance from the side of the exterior surface of the subsurface installation to the pertinent mark:***[ ]  Less than 12 inches [ ]  12 inches to 18 inches [ ]  18 inches to 24 inches [ ]  24 inches to 30 inches [ ]  More than 30 inches |

**PART E – DESCRIPTION OF ROOT CAUSE AND RESPONSIBILITY FOR occurrence**[[3]](#footnote-3)

|  |  |
| --- | --- |
| [ ]  Actions of Operator Contributed to Occurrence: | [ ]  Failed to Abide by Special Agreement Between the Operator and Excavator.[ ]  Operator Performed Marking but It Was Incorrect/Incomplete. (Please explain in Part H.)[ ]  Operator Did Not Perform Marking Within the Two Working Day Requirement.[ ]  Operator Did Not Perform Marking Within Mutually Agreed Upon Time Frame.[ ]  Operator Failed to Make Replacement Marks Requested by Excavator.[ ]  Operator Not a Member of the One-Call Center.[ ]  Other. (Please provide brief description on line below and attach additional pages if necessary.)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  Actions of Excavator Contributed to Occurrence: | [ ]  Failed to Respond to Field Meet Requested by Operator.[ ]  Failed to Abide by Special Agreement Between the Operator and Excavator.[ ]  Did Not Make an Excavation Notification to the One-Call Center.[ ]  Started Work Less Than Two Working Days After Notification to the One-Call Center.[[4]](#footnote-4) [ ]  Performed Work Beyond 28 Day Ticket Duration Without Extension.[ ]  Performed Emergency Repairs and Damaged Unmarked Facilities.[ ]  Failed to Confirm Location of Facilities Marked in Accordance with Marking Guidelines, Including Conducting Hand Digging if Required.[ ]  Inaccurately Designated/Marked Areas to be Excavated, Which Led to Inaccurate Operator Markings.[ ]  Failed to Adequately Maintain the Marks and Continued Work Without Sufficient Marks.[ ]  Failed to Protect/Support Exposed Facilities from Damage.[ ]  Worked Beyond the Designated/Marked Work Area.[ ]  Made Notification to One-Call Center but Provided Insufficient/Inaccurate Information.[ ]  Confused Abandoned Line for an Active Line and Damaged the Active Line.[ ]  Other. (Please provide brief description on line below and attach additional pages if necessary.)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  Other: | [ ]  One-Call System Error Led to Marking Not Being Performed.[ ]  Other. (Please provide brief description on line below and attach additional pages if necessary.)   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PART F – DESCRIPTION OF DAMAGE OR PERSONAL INJURY**

|  |
| --- |
| ***Estimated property damage:*** [ ]  Under $5,000 [ ]  $5,001-25,000 [ ]  $25,001-50,000 [ ]  Over $50,000 [ ]  Unknown |
| ***Number of injuries of persons:*** [ ]  0 [ ]  1 [ ]  2-9 [ ]  10-49 [ ]  50 or More [ ]  Unknown |
| ***Number of fatalities:*** [ ]  0 [ ]  1 [ ]  2-9 [ ]  10-49 [ ]  50 or More [ ]  Unknown |

**PART G – EFFECT OF TOLERANCE ZONE WIDTH**

|  |
| --- |
| ***For a tolerance zone of 30 inches on either side of the mark(s) (effective prior to July 1, 2008), could the occurrence have been prevented if the tolerance zone had been 24 inches on either side of the mark(s):*** [ ]  Yes [ ]  No  |
| ***For a tolerance zone of 24 inches on either side of the mark(s) (effective on or after July 1, 2008), could the occurrence have been prevented if the tolerance zone was still 30 inches on either side of the mark(s):*** [ ]  Yes [ ]  No  |

**PART H – ADDITIONAL INFORMATION**

**(Please attach any additional pages if more space is required.)**

|  |
| --- |
|  |

1. The definition of “any contact with, exposure of or damage to” subsurface installations has been limited by regulation. *See* Section 1, Adopted Regulation of the Public Utilities Commission of Nevada, LCB File No. R153-07, filed with the Secretary of State on January 30, 2008. Specifically, “‘any contact with, exposure of or damage to the subsurface installation that results from the excavation or demolition’ does not include:

Exposure of a subsurface installation that does not result in any damage to the subsurface installation;

Any contact with, exposure of or damage to a subsurface installation if the operator of the subsurface installation explicitly authorizes the excavator to contact, expose or damage the subsurface installation, unless the contact with, exposure of or damage to the subsurface installation results in death, serious physical harm or serious property damage beyond the damage to the subsurface installation; or

Any contact with, exposure of or damage to a subsurface installation made by an operator if the subsurface installation is owned, operated or maintained by the operator, unless the contact with, exposure of or damage to the subsurface installation results in death, serious physical harm or serious property damage beyond the damage to the subsurface installation.” [↑](#footnote-ref-1)
2. NRS 455.137 concerns the prohibition of the use of mechanical equipment prior to determining the location of a subsurface installation. [↑](#footnote-ref-2)
3. Although Staff has provided these check boxes on the form for informational purposes, no action should be taken by an excavator or an operator (*i.e.*, excavating prior to markings being made) that would violate Chapter 455 of the Nevada Revised Statutes or Nevada Administrative Code. Please note that no information submitted on this report will be used to assess administrative fines or other penalties against excavators or operators, but Staff can conduct an investigation into matters reported on these forms if Staff is notified of the occurrence from some other source. [↑](#footnote-ref-3)
4. If the work was started prior to the passage of two working days because the excavator was working on an emergency basis, it should not be included in this category. [↑](#footnote-ref-4)