



Directions: To file a written complaint pursuant to NRS 455.170, the complainant must comply with NAC455.310.

**NAC 455.310 Written complaints: Contents; documentation; action by Division.**  
([NRS 703.025](#), [704.260](#), [704.280](#))

1. A written complaint filed with the Commission must:

(a) Clearly and concisely state the grounds of the written complaint and the facts constituting the alleged wrongful acts or omissions;

(b) Identify whether the alleged wrongful acts or omissions constitute:

(1) Negligent violations of the provisions of this chapter or [NRS 455.080](#) to [455.180](#), inclusive; or

(2) Willful or repeated violations of the provisions of this chapter or [NRS 455.080](#) to [455.180](#), inclusive; and

(c) Be accompanied by copies of all supporting documents or evidence, including, without limitation, a copy of the record of the notification transmitted by the association for operators to operators pursuant to the provisions of [NAC 455.120](#), any extensions granted pursuant to the provisions of [NAC 455.165](#), correspondence, photographs and lists of potential witnesses.

2. The Division shall, within 10 days after receiving a written complaint:

(a) Send a letter of acknowledgment to the complainant.

(b) Send a copy of the written complaint to the respondent and require the respondent to file a response to the written complaint with the Division.

(Added to NAC by Pub. Utilities Comm'n by R156-03, eff. 8-25-2004)