Complaint Form

Regulations adopted pursuant to Chapters 455, 703 and 704 of NRS,

 $\underline{http://www.leg.state.nv.us/NAC/NAC-455.html}$

Attention: SAFETY DIVISION		FAX: (775) 684-6142 E-mail:
Complainant:	Company:	
Business Address:	City:	State:
Phone:	e-mail	
Description of Complaint:		
Time of events	Witness to Events	
	Witness to Event:	
Respondent:	Company:	
_	City:	State:
Phone:	City	State
Date received by Staff:		By:
		,
	Staff Use Only:	
Assigned to:	•	Date received:

Date closed:_____

Directions: To file a written complaint pursuant to NRS 455.170, the complainant must comply with NAC455.310.

NAC 455.310 Written complaints: Contents; documentation; action by Division. (NRS 703.025, 704.260, 704.280)

- 1. A written complaint filed with the Commission must:
- (a) Clearly and concisely state the grounds of the written complaint and the facts constituting the alleged wrongful acts or omissions;
 - (b) Identify whether the alleged wrongful acts or omissions constitute:
- (1) Negligent violations of the provisions of this chapter or \underline{NRS} 455.080 to 455.180, inclusive; or
- (2) Willful or repeated violations of the provisions of this chapter or <u>NRS 455.080</u> to 455.180, inclusive; and
- (c) Be accompanied by copies of all supporting documents or evidence, including, without limitation, a copy of the record of the notification transmitted by the association for operators to operators pursuant to the provisions of <u>NAC 455.120</u>, any extensions granted pursuant to the provisions of <u>NAC 455.165</u>, correspondence, photographs and lists of potential witnesses.
 - 2. The Division shall, within 10 days after receiving a written complaint:
 - (a) Send a letter of acknowledgment to the complainant.
- (b) Send a copy of the written complaint to the respondent and require the respondent to file a response to the written complaint with the Division.

(Added to NAC by Pub. Utilities Comm'n by R156-03, eff. 8-25-2004)