

# REQUIREMENTS TO MAINTAIN A TELECOMMUNICATIONS CERTIFICATE OF PUBLIC CONVENIENCE & NECESSITY

## NORTHERN NEVADA

1150 E. William Street  
Carson City, NV 89701  
Phone: (775) 684-6101  
Fax: (775) 684-6110

Consumer Complaints: (775) 684-6100



## SOUTHERN NEVADA

9075 W. Diablo Dr., Ste. 250  
Las Vegas, NV 89148  
Phone: (702) 486-7210  
Fax: (702) 486-7206

Consumer Complaints: (702) 486-2600

**In order to maintain a Certificate of Public Convenience and Necessity ("CPC"), you must comply with the following statutes and regulations.**

### REVENUE ASSESSMENT REQUIREMENTS

Nevada Revised Statute ("NRS") 704.033 requires that by July 1 of each year telecommunication utilities pay an assessment to the Public Utilities Commission of Nevada ("PUCN") based upon the total dollars of gross operating revenue derived from their intrastate operations for the preceding calendar year. Please note the minimum assessment due and payable is \$100.00.

The assessment must be submitted by completing and submitting an [Annual Revenue and Assessment Report Form](#). The PUCN mails this form to regulated entities each year, but it is also available on the PUCN website. The assessment rate and how to calculate the amount due are provided in the assessment form. Failure to pay the assessment on or before August 1 will result in an additional fee pursuant to [NRS 704.035](#).

### ANNUAL REPORTING

[NRS 703.191](#) requires an Annual Report be submitted for each calendar year no later than May 15 of the following calendar year. Nevada Administrative Code ("NAC") 704.225 lists the information each public utility is required to submit.

### ELIGIBLE TELECOMMUNICATIONS CARRIERS

[NAC 704.680465](#) requires companies designated as Eligible Telecommunications Carriers ("ETC") provide information annually to demonstrate that, during the compliance year, they offered the services described in [47 Code of Federal Regulations 54.101](#) and that they advertised the availability of those services. See [NAC 704.680461](#). This information can be attached to the Annual Report as an exhibit.

### TDD SURCHARGE REPORTING

[NRS 427A.797](#) pertains to the Telecommunication Devices for the Deaf (TDD) Surcharge for Assistance to Persons with Impaired Speech or Hearing. The [TDD Letter](#), available on the PUCN's website, provides the current rate and instructions on reporting and payment.

### UNIVERSAL SERVICE FUND

[NAC 704.6804](#) et seq. pertains to the Universal Service Fund. All certificated telecommunications carriers are required to pay into the Nevada Universal Service Fund, which is administered by Solix. Solix informs carriers of the current assessment rate.

### COMPANY NAME & OTHER CHANGES

Pursuant to [NAC 704.7494](#), a competitive provider of telecommunications services may not change its name or the name under which it conducts business in this state without filing an application with the PUCN and obtaining prior authorization. There is a \$50.00 filing fee for this application. [NAC 704.7494](#) also requires a competitive provider of telecommunications services that changes its address, telephone number, toll-free customer service number, or any other contact information, to file a notification of the change(s) with the PUCN no later than 30 days after the provider makes that change.

### PENALTY FOR NON-COMPLIANCE

This information is provided as a courtesy. It is the obligation of each telecommunication provider to comply with all applicable statutes and regulations. [NRS 703.380](#) provides that any public utility that violates any provision of NRS Chapters [703](#) or [704](#), or fails to pay any applicable assessment, may be liable for a civil penalty of up to \$1,000 per day for each day of the violation. Failure to comply with regulatory obligations may also result in revocation of the applicable certificate.

### MORE INFORMATION

Contact the Financial Analysis Division at (775) 684-6155 for questions about Annual Report or ETC requirements; the Fiscal Analysis Division at (775) 684-6187 for TDD or annual assessments questions; or the Legal Case Manager at (775) 684-6189 for questions regarding name or contact information change applications.



[facebook.com/nevadapuc](https://facebook.com/nevadapuc)

[www.puc.nv.gov](http://www.puc.nv.gov)

Sept. 17, 2021

[twitter.com/nevada\\_puc](https://twitter.com/nevada_puc)

