
(DATE)

TO THE RESIDENTS OF _____
(Name of Park)

This notice is to advise you that the landlord of the Park has made an application to the Public Utilities Commission of Nevada to withdraw \$_____ from its service charge fund to make necessary repairs and improvements to the gas system for the park, and for reimbursement of past utility-related expenditures. Specifically, this money is to be used for _____

The monthly service charge assessed to each tenant for usage of utilities is the financial source of this fund. These funds have been placed in a separate interest-bearing account at _____ (financial institution). The current balance in the account is approximately \$_____. Funds may be withdrawn only for federal income taxes on the service charge account or for utility-related expenses at this Park. Any withdrawal from the service charge account requires approval by the Public Utilities Commission of Nevada. The maintenance and repair of the system meets this requirement.

This notice is NOT an increase in rent or service charges. If approved, withdrawal of the funds will NOT increase your monthly utility service charge.

If you have any questions, please contact me at: _____

Also, please feel free to contact:
Public Utilities Commission of Nevada
Consumer Complaint Resolution
1150 E. William Street
Carson City, NV 89701
(775) 684- 6100

Las Vegas:
9075 W. Diablo Drive, Suite 250
Las Vegas, NV 89148
(702) 486-2600
Fax (702) 486-7206